



RTB Stall Holder Application Form

Full Name _____

Trading Name _____

Address _____

Postal address _____

Contact number _____

Email _____

I need costumes provided by RTB

Number of Costumes needed? 1 or 2 (circle one)

I Agree to the Terms and Conditions as attached

What will you be selling? _____

(Please attach a photo if applying for a Kids Stall)

Where are your products manufactured? _____

What is the price range of your product? _____

If applying for a Kids Stall, please fill in the following:

Age _____

How many nights will you require? _____

Name/s of guardian supervising in the stall _____

Parent signature _____

Parent mobile number _____

Terms and Conditions

1. All retail stall holder applications must be submitted no later than 29th October.
2. All applications will be reviewed and you will be notified by no later than 8th November if you have been successful.
3. Applicants will be selected based on their proposed product offer, how product fits with program theme, pricing and retailer ability to meet the outlined Terms and Conditions.
4. Second hand goods are not permitted to be sold.
5. Donations are not to be solicited by any stall holders, from those attending the event, for any purpose. Additionally, no donations are to be accepted, even if offered, during the course of the event. Should this occur, the retail stall will be closed and applications for future events will not be accepted. No refunds will be given to retailers who may be closed for this reason.
6. Notification of cancellation must be received at least 7 days prior to the event, where possible.
7. Stall holders are required to be open for trade on the agreed nights of Road to Bethlehem (RTB) for the entire evening (6:15-9:30pm). Vehicles must be parked in the areas designated by the event organisers and stall holders are required to comply with all directions given relating to traffic flow and vehicles.
8. Cost for a stall is \$100 for the duration of the event (fee waived for Kids Stalls). Payment due on offer of stall site.
9. Two stallholders per tent. Stall holders must supply their own tables.
10. Maximum of two tables per stall holder (no longer than 1.8m in length).
11. Stallholders must supply their own cash float.
12. Stall holders must wear period costumes. Please advise us if you need costume in application, maximum of two costumes provided for each stall holder.
13. Road to Bethlehem operates all onsite food and beverage stalls. Retailers may only sell food or beverage products that are packaged as gifts or in a manner that reasonably indicates that the items will be consumed at a later date.
14. Stall holders are free to theme the inside of their stall as they wish. Retail stalls must be contained to the footprint of the tent which extends to the distance of the ropes/pegs only. Anything outside that footprint is not permitted.
15. On the final night, the stall holder is required to clean their stall area, dismantle tent decorations, fold table coverings and ensure all rubbish is placed in the designated area.
16. Stall holders must comply with any and all requirements and directions given by Road to Bethlehem event organisers. Failure to do so will result in the stall being closed.
17. By applying for a stall, you agree to have photo's and video taken of you during the event. These may be used to promote Road to Bethlehem including online, print and video formats.